



BEARSDEN PRIMARY SCHOOL PARENT COUNCIL

bpspc.facebook@gmail.com

MINUTES

Tuesday 3rd June 2025 AT 7pm in person

In attendance

Miss Conway (Head Teacher) (AC)
January Morgan White (JMW) (PC Chair)
Mrs Wilson (AW)
Mrs Mathieson (AM)
Katherine Sneedden (KS) (Clerk)
Claire Willers (CW)
Bea Cunningham (BC)
Pauline Froggatt (PF)
Laura Snowball (LS)
Will Innes (WI)

1. Welcome from the Chair

Apologies from Mr Prunty (PP), Laura Pujol (LPu), Lynne Parsons (LPa), Michelle Ierna (MI)

2. Approval of Previous Minutes

Approved by JMW, seconded by WI

3. Head Teacher's Report

AC/AM/AW updated on the following:

School Refurbishment Programme

Final handover took place on Monday 2 June 2025. As the refurbishment programme ends, AC thanked everyone in our school community (children, parents, staff and the local community) for supporting this unique project. She notes it has been a pleasure to work with the team from McLaughlin & Harvey. From the outset, they really understood the strengths and challenges of operating a live construction site in a primary school, situated in the heart of a town. They became part of the school family and have gone above and beyond to support the school. She recognised Callum's outstanding leadership and the work of the whole team, particularly Ian, who can solve any problem on the ground. She said that the school will miss them and thanked them for bringing our beautiful school building back to life.

School Improvement Plan for Session 2025/26

There will be two school improvement priorities next session.

Priority 1 - Writing will be the main focus to ensure that all children achieve in line with national standards and expectations, including those with additional support needs and learning differences.

Priority 2 - Continue to improve inclusive learning through Year 2 of *The Circle* model. Aspects of this link with Priority 1 and will include professional learning for staff on supporting children with learning differences including dyslexia and social communication barriers.

Progress updates will be shared as a standing item at future meetings.

Staffing Update

As per update in weekly news, the management team are finalising workforce planning for next session. Factors include outcome of recruitment and allocation of probationer teachers.

Budget Update

Budget is on track and the management team are purchasing core resources for next session. PEF funding has been allocated to 10 SLA hours and the rest will be used to purchase high quality texts and Active Literacy resources. New jotter model being introduced as part of improvement priority 1.

Other Business

The Disclosure (Scotland) Act 2020 made the PVG Scheme mandatory for everyone carrying out a regulated role with children. It came into force on the 1st April 2025. Parent groups carrying out events and activities for children will be required by law to ensure volunteers are a member of the PVG scheme member. A grace period for PVGs to be in place was agreed until 1st July 2025.

All events as the new school session, 2025/2026 will need to meet the requirements. This will be taken forward at the start of the new session.

Parent Councils are independent, constituted bodies and are responsible for ensuring that they meet the requirements of the PVG scheme.

Finally

This is January's final meeting as Parent Council Chair. On behalf of the whole community, Miss Conway thanked JMW for her dedicated service to the school and community. AW then read out a tribute to JMW.

4. Matters Arising

Discussion around support for the PVG Scheme in terms of safeguarding children. Concerns about how this would be managed administratively but that we would all work together as required.

JMW – confirmed that EDC will have a blanket insurance policy for school fundraising events rather than the FG covering the costs of this.

CW – asked about the teaching kitchen and what the plans are. AC confirmed that there will not be a designated teacher for the teaching kitchen; the idea being that each teacher can use the kitchen to support learning.

KS – asked about the IT suite. AC confirmed that it will be refurbished over the summer as a flexible space and not an IT suite. The idea being that the school becomes

digitally enabled so that use of technology can take place within classrooms rather than just one specific visit to the suite.

5. Any Other Business

WI asked about the physical security of the school in terms of visitors accessing the school building. AC confirmed that it is not in the gift of the teachers to make changes to the entrance way however a new protocol is to be introduced and enforced to ensure all visitors are recorded and dealt with properly. AC will also raise this with the School Planning and Improvement team at the Council.

AC confirmed the same regarding the school playground surface; she will raise with the School Planning and Improvement team at the Council. She noted that McLaughlin & Harvey are to repair any damage they have caused however they cannot resurface the whole of the playground.

BB noted that the school bells seemed a little out of sync. AC agreed and said that they had been reset so hopefully an improvement.

Office Bearers for next school year were discussed as JMW is leaving her role. KS agreed to take on the role of Chair and PF agreed to take on the role of Secretary. This was agreed by the rest of the Parent Council.

KS agreed to speak at the P1 parents session on the first day of school.

WI will provide some text around the roles of the PC and FG for the management team to insert in the weekly news, to seek new members.

Agreed to review the constitution of the PC at the start of the new school year and have consideration of whether the current members of the PC are representative of each of the school years.

KS led thanks to JMW for her amazing contribution to the Parent Council, Fundraising Group and the wider school community over the last 12 years.

6. Date of next meeting

The date of the next meeting of the Parent Council is Tuesday 9th September at 7pm on Teams. This will be a joint AGM with the Fundraising Group.